



Internship Description

TITLE: Apprentice
POSITION TYPE: Seasonal

ACCOUNTABLE TO: City Staff

PRIMARY OBJECTIVE(S) OF POSITION

The primary purpose of the CSM Apprenticeship is to prepare the next generation of Christian urban leaders. The program is designed as a practical learning and training program that will prepare women and men in leadership skills and development, personal and spiritual growth, and hands-on experience while also assisting CSM and city partners in the work of serving often-forgotten people in the city they serve.

KEY TASKS

1. Serve
 - a. The Apprentice will serve CSM's city ministry in the amount of time and work mutually agreed upon by the city supervisor and apprentice. This may include hosting groups, shopping or other tasks that will free up city staff to mentor the Apprentice.
 - b. The Apprentice will also serve a local ministry partner (one that CSM is already working with) for hands-on experience in leadership.
 - c. The Apprentice will be required to find a local church to become of significant part of while in their apprentice year. The Apprentice will be expected to not only serve in this church but also join the community of believers for growth, fellowship, accountability, and community.
2. Learn
 - a. The Apprentice will meet weekly with the CSM mentor (city supervisor) and twice a month with the city partner mentor to discuss urban and social justice issues and to reflect on the experiences of living and serving in the city.
 - b. A list of required reading will be agreed upon by the Apprentice and Mentor and completed as agreed.
 - c. The Apprentice will be expected to keep a journal or blog of his/her experiences through the year.
3. Support
 - a. CSM will provide housing, ministry and learning expenses.
 - b. The Apprentice will be required to raise \$1000 per month. This will cover a monthly salary of \$800, transportation while on site and other living costs associated with serving in the city. The apprentice MUST raise \$2,500 prior to start date.
 - c. CSM will assist the apprentice in raising the funds necessary for the Apprenticeship year.

KEY SKILLS AND REQUIREMENTS

1. US citizen or legal worker.
2. At least one year out of high school.
3. Basic reading and writing ability in English.
4. Able to perform light physical tasks (playing with children, walking distances of a mile or more.)
5. Must subscribe to the CSM Statement of Faith.



6. Demonstrated maturity in relationship with Christ.
7. Able to present 4 references – one being a pastoral reference.
8. Be CPR and First Aid Certified (can be accomplished after one is hired).
9. Ability to understand and work with people of diverse urban cultures toward a common goal.
10. Be willing to live a simple lifestyle for the year they serve and learn.
11. Have a servant's heart that is willing to submit to authority and respect mentors from a variety of cultures and experiences.
12. A demonstrated propensity to lead (no matter how minimal).
13. Be available for other duties as assigned.

ORGANIZATIONAL RESPONSIBILITY

1. All employees are expected to be in alignment with and contribute to the mission of CSM
 - a. SERVICE: We strive to glorify God by serving with excellence our city staff, city ministry partners and student groups.
 - b. LEADERSHIP: We take responsibility for performing our duties with excellence and for initiating ways to improve the service we provide.
 - c. TEAMWORK: We practice mutual cooperation and communication both within and outside of our team in order to accomplish our common mission.
 - d. INTEGRITY: We are committed to honest practices, communication and relationships that honor Jesus Christ and one another.
 - e. LEARNING: We view learning as an ongoing process and seek opportunities to improve ourselves both personally and professionally.
2. All employees are expected to demonstrate the following characteristics:
 - a. Cooperate well with others in a team environment
 - b. Accept direction from supervisor
 - c. Follow work rules and procedures
 - d. Accept constructive criticism
 - e. Punctual and consistent attendance